

1. EOWC Minutes March 15 2022

Documents:

[3-15-22 MINUTES.PDF](#)

2. East Orange Water Commission Regular Meeting Agenda

Documents:

[EOBWC REVISED AGENDA FEBRUARY 15 2022 \(003\).PDF](#)

**CITY OF EAST ORANGE, NEW JERSEY  
EAST ORANGE WATER COMMISSION  
99 South Grove Street  
East Orange, NJ 07018  
TED R. GREEN, Mayor  
REGULAR MEETING  
March 15, 2022**

**MINUTES**

Minutes of a Regular Meeting of the Board of Water Commissioners held in the Conference Room of the East Orange Water Commission, 99 South Grove Street, East Orange, New Jersey on Tuesday, March 15, 2022.

**I. CALL TO ORDER – 5:07 p.m.**

ROLL CALL

PRESENT:

**Commissioners**

Alison Rolling  
Shantel Harrison  
Emmanuel O. Awe  
Lauren Shears

**Staff**

Joseph J. Tomashosky, Finance Consultant  
John Liu, Executive Director  
Thomas J. Matich, Operations Manager  
Eric Steckly  
Sheri Lassiter, Customer Service  
Kelly Fields, Administrative Analyst

**Counsel**

Denis Murphy, Esq. (Weiner Law)

**Public**

Hon. Alicia Holman, Law & Legislation Chair

The meeting was called to order, Commissioner Rolling determined that there was a quorum and convened the Regular Meeting.

Commissioner Rolling read the Rate Statement.

## **II. STATUS OF RESOLUTIONS**

The Mayor has not returned Resolutions #18 through #31. All resolutions are in full force and effect.

## **III. ADOPTION/CORRECTION OF MINUTES**

**7A:** The Minutes of the February 15, 2022, Regular Meeting was approved as on a motion made by Commissioner Shears, seconded by Commissioner Awe and carried on the call for the Board to vote.

## **IV. EOBWC EXECUTIVE DIRECTOR REPORT AND COMMITTEE REPORTS**

Joe Tomashosky advised the Board that they had collections of \$1.915 million and billings of \$1.674 million. He stated that this was one of the lowest monthly billings for this time frame in the past 3 years. February's collection rate for East Orange was 114.4% compared to January's of 79.6%. They collected more than they billed which gives the Board a positive number. The 52+ days past due account has increased by \$195,000 which shows that 57.1% of customer accounts receivable is greater than 52 days past due.

A lengthy discussion was then had with regards to the length of time the Board could give customers to make payments via a payment plan.

Tom Matich advised that last month Orange's usage was down to about 1/3 of what they would regularly take due to some mechanical issues. He spoke to them and the repairs have been completed so they are back up to pulling their regular normal amount. He stated that hopefully in the near future, they can pull from the pool of applicants to allow for the restaffing of some vacant positions to allow more functions to occur in-house. They received some information from the Fire Department about some fire hydrants those will be addressed prior to the replacement project.

Director Liu advised that they received approximately 15 resumes for the new hire. They will discuss the reviewing and hiring process in Executive Session. He then advised that Woodland Avenue project. The design and estimated construction cost is almost complete. Last month they finished the Lead Service notification to the customer and a lot of customers raised questions as to when the Board would be able to replace their service lines. He indicated that their response was they still had to wait for State guidance. They are working on the meter replacements. He would like to speed up the installation of the smart meters. He then spoke about the GIS and Hydrant installation resolutions that are being presented to the Board today.

Director Liu then advised the Board that they were going to have to go out to bid for the \$1.2 million-dollar Inflow/Infiltration study. The smoke test is going to be done either this week or next. He then spoke briefly about the 72-inch storm sewer at Springdale Avenue.

## **V. PRESENTATION**

NONE

## **VI. UNFINISHED BUSINESS**

Lawsuits – update in Executive Session

## **VII. NEW BUSINESS**

Denis Murphy spoke briefly about Resolution 12H rejecting the bids received for the White Oak Ridge Pumping Station Disinfection System Conversion Project

Commissioner Rolling received a correspondence from Jarid Green regarding the abandoned houses owned by the Water Commission that borders the Township of Livingston.

## **VIII. APPROVAL OF RESOLUTIONS**

The following resolutions 12A through 12I were presented to the Board for approval.

A motion to omnibus and approve Resolutions 12A through 12I was made by Commissioner Harrison, seconded by Commissioner Awe and carried unanimously on the call for the Board to vote.

**12A: Resolution ratifying the February 2022 recurring monthly bills in the amount of \$100,315.00**

**12B: Resolution authorizing the approval and payment of Operating Bills in the amount of \$817,935.23 to be paid in March**

**12C: Resolution ratifying the payment of February 2022 payrolls in the total amount of \$294,932.03**

**12D: Resolution authorizing Revenue Reimbursements in the total amount of \$3,254.59 for the month of February**

**12E: Resolution authorizing the payment of Capital invoices for the month of February in the amount of \$599,804.49**

**12F: Resolution authorizing the award and execution of a professional service agreement with Boswell Engineering for the upgrade and expansion of the GIS system plan at a cost not to exceed \$203,000.00**

**12G: Resolution authorizing the award and execution of a professional service agreement with Boswell Engineering for Hydrant Replacement Program at a cost not to exceed \$104,800.00**

**12H: Resolution rejecting all bids received for White Oak Ridge Pumping Station Disinfection System Conversion Project**

**12I: Resolution authorizing the April 2022 Temporary Budget in the amount of \$1,900,362.00**

**IX. PUBLIC COMMENT**

NONE

**X. EXECUTIVE SESSION**

**14A: Resolution for Closed Session**

Resolution 14A was approved on a motion made by Commissioner Harrison, seconded by Commissioner Awe, and carried unanimously on the call for the Board to vote.

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The Board went into Executive Session to discuss the following at approximately 5:59 pm:

1. Personnel Committee
2. Contracts and Litigation Matters

The Board came out of Executive Session at approximately 6:45 p.m.  
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There being no further business, the meeting was adjourned at approximately 6:46 pm.

THESE MINUTES ARE OF NECESSITY CONDENSED AND ABRIGED AND DO NOT PURPORT TO CONTAIN THE FULL CONTENTS OF THE MATTERS DISCUSSED.

SONYA BUTLER  
TRANSCRIBER



**EAST ORANGE**  
**BOARD OF WATER COMMISSIONERS**

AGENDA  
TUESDAY, FEBRUARY 15, 2022  
@ 5:00 p.m.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. OPENING PUBLIC MEETING ACT**

**In accordance with the Open Public Meeting Act, this Regular Board Meeting conforms to the notice requirements of N.J.S.A. 10:4-8. This is the Regular Meeting and Notice setting forth the date, time and place thereof, was publicly posted on the bulletin board in the public entry of the East Orange Board of Water Commissioners and published in the Newark Star-Ledger on February 10, 2022, and February 11, 2022, and was provided to the Record Transcript on February 8, 2022 and filed with the City Clerk of the City of East Orange on February 8, 2022.**

**V. RATE STATEMENT**

- This is the Regular Board Meeting of The East Orange Board of Water Commissioners.
- The East Orange Board of Water Commissioners was established in July 1, 1909.
- The East Orange Board of Water Commissioners establishes water and sewer rates for customers of the East Orange Board of Water Commission.
- The East Orange Board of Water Commissioners assumed responsibility for the Operation, Management and Maintenance of the East Orange Sewer System on December 1, 1995.
- The East Orange Board of Water Commissioners assumed responsibility for the East Orange Storm Drainage System on May 1, 2004.

**VI. STATUS OF RESOLUTIONS**

The Mayor has returned resolutions #1-#17 from the Re-Organization Meeting.

**VII. APPROVAL OF MINUTES**

- A. Resolution to approve Minutes of January 19, 2022 Re-Organization Board Meeting

**VIII. REPORT OF EXECUTIVE DIRECTOR**

- A. Presentations, if any
- B. Update on current capital projects
- C. Customer Service
- D. Mains Meters & Sewers

**IX. EOBWC COMMITTEE REPORTS**

- A. Finance Committee
- B. Capital Committee
- C. Personnel Committee
- D. Employee Training & Development Committee

**X. UNFINISHED BUSINESS**

**XI. NEW BUSINESS**

**XII. RESOLUTIONS:**

- A. RESOLUTION AUTHORIZING THE APPROVAL AND PAYMENTS OF OPERATING BILLS IN THE TOTAL AMOUNT OF \$18,400.00 TO BE PAID IN FEBRUARY 2022
- B. RESOLUTION AUTHORIZING REVENUE REIMBURSEMENTS IN THE TOTAL AMOUNT OF \$6,710.65 FOR THE MONTH OF FEBRUARY, 2022 TO BE ISSUED IN FEBRUARY 2022
- C. RESOLUTION AUTHORIZING THE PURCHASE OF GOODS AND SERVICES (PUMPS AND MOTORS-REPAIR, REPLACEMENT AND INSTALLATION) THROUGH THE USE OF THE NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM (NJCWCS) FROM PRECISION ELECTRIC MOTOR WORKS INC., IN AN AMOUNT NOT TO EXCEED ONE HUNDRED TEN THOUSAND DOLLARS (\$110,00.00)
- D. RESOLUTION AUTHORIZING THE PURCHASE OF GOODS AND SERVICES (FURNISH AND DELIVER INSTRUMENTATION AND EQUIPMENT, PARTS AND SUPPLIES) THROUGH THE USE OF THE NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM (NJCWCS) FROM NSI, NEAL SYSTEMS, INC., IN AN AMOUNT NOT TO EXCEED TWO HUNDRED THOUSAND DOLLARS (\$200,000.00)

- E. RESOLUTION OF AWARD OF AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE AGREEMENT WITH CME ASSOCIATES FOR STORM SEWER INSPECTION AND ASSESSMENT AT A COST NOT TO EXCEED SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00)
- F. RESOLUTION AUTHORIZING THE SOLICITATION OF A REQUEST FOR SEALED PROPOSALS FOR PROFESSIONAL HYDROGEOLOGICAL SERVICES TO PROVIDE GROUNDWATER RESOURCES MANAGEMENT SERVICES FOR THE EOBWC
- G. RESOLUTION AUTHORIZING THE PURCHASE OF GOODS AND SERVICES (PUMPS AND MOTORS-REPAIR, REPLACEMENT AND INSTALLATION) THROUGH THE USE OF THE NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM (NJWCPS) FROM MUNICIPAL MAINTENANCE CO., IN AN AMOUNT NOT TO EXCEED ONE HUNDRED TEN THOUSAND DOLLARS (\$110,00.00)
- H. RESOLUTION OF AWARD OF AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE AGREEMENT WITH REMINGTON & VERNICK ENGINEERS FOR RESERVOIR INSPECTION SERVICES AT A COST NOT TO EXCEED SIXTY-SEVEN THOUSAND DOLLARS (\$67,000.00)
- I. RESOLUTION AMENDING RESOLUTION NO.16 FOR THE CORRECTION OF A TYPOGRAPHICAL ERROR IN THE RESOLUTION
- J. RESOLUTION FOR THE APPOINTMENT OF THE REGULAR AND ALTERNATE MEMBERS OF THE EMPLOYEE TRAINING AND DEVELOPMENT COMMITTEE OF THE EAST ORANGE BOARD OF WATER COMMISSIONERS FOR THE YEAR 2022
- K. RESOLUTION RATIFYING THE PAYMENT OF JANUARY 2022 PAYROLLS IN THE TOTAL AMOUNT OF \$298,313.30
- L. RESOLUTION AUTHORIZING THE SERVICES OF 120 WATER TO ASSIST IN THE STATUTORY REQUIREMENTS OF THE LEAD SERVICE LINE NOTICE AT A COST NOT TO EXCEED FOURTEEN THOUSAND FIVE HUNDRED DOLLARS (\$14,500.00) FOR PREPARATION OF THE NOTICE AND DATA MANAGEMENT SERVICES PLUS FIFTY-EIGHT THOUSAND NINE HUNDRED DOLLARS (\$58,900.00) FOR DELIVERY COSTS OF THE U.S. CERTIFIED MAIL IN A TOTAL AMOUNT NOT TO EXCEED SEVENTY-THREE THOUSAND FOUR HUNDRED DOLLARS (\$73,400.00)

**XIII. PUBLIC COMMENT**

**XIV. EXECUTIVE SESSION, IF NECESSARY**

- A. RESOLUTION AUTHORIZING EXECUTIVE SESSION

**XV. ADJOURNMENT**