Resolution No. 1 of 2020

**CITY OF EAST ORANGE**
**BOARD OF WATER COMMISSIONERS**

**Resolution Offered by Commissioner** HARRISON **5A** SHEARS

**RESOLUTION AUTHORIZING THE SPECIAL/EMERGENCY MEETING OF JANUARY 7, 2020 OF THE BOARD OF WATER COMMISSIONERS**

**WHEREAS**, issues have arisen within the Organization and employees of the East Orange Water Department which may have a significant effect upon the morale and efficiency of the operations of the East Orange Water Department; and

**WHEREAS**, the Board of Water Commissioners of the City of East Orange have determined that such issues need the immediate attention and response by the EOBWC; and

**WHEREAS**, by way of Notice dated January 2, 2020, the President of the EOBWC called for a Special/Emergency Meeting of the EOBWC to attend to said personnel and organizational issues through a Department Wide Meeting, a copy of which is attached hereto and incorporated herein; and

**WHEREAS**, said Notice dated January 2, 2020 setting forth the date, time and place thereof, was publicly posted on the bulletin board in the public entry of the East Orange Board of Water Commissioners and sent to the Newark Star Ledger on January 3, 2020 and published in the Newark Star-Ledger on January 7, 2020 and filed with the City Clerk of the City of East Orange on January 3, 2020; and

**WHEREAS**, the EOBWC has determined to conduct an emergency meeting to address matters pertaining to personnel and organizational issues of the Water Department of the City of East Orange to the extent that the Meeting does not conform to the notice requirements of *N.J.S.A.* 10:4-8.

**NOW THEREFORE BE IT RESOLVED** by the EOBWC that to the extent that the aforementioned notices of the Special/Emergency Meeting do not conform to the notice requirements of *N.J.S.A.* 10:4-8, for the reasons set forth above, the EOBWC hereby declares a need for and authorizes the Special/Emergency Meeting of the EOBWC for January 7, 2020 at 2:30 P.M. to conduct a Department Wide Meeting with all of its officials and employees to discuss matters pertaining to the Organization and personnel of the Water Department.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be filed with the City Clerk of the City of East Orange.

Resolution No. 1 of 2020

Approved as to
Factual Contents

Presented to Mayor Jan 23, 2020

Approved/Vetoed _____, 2020

Mayor

Approved as to Form and Legality based
Based Upon Factual Contents

Adopted/Rejected by Board at
Board Meeting on 1/7, 2020

The Secretary hereby certifies that the above
voting record table reflects an accurate depiction of the votes of
the members of the Board of Water Commission

Commissioner/Secretary

City Clerk

Chief Financial Officer

Resolution No. 2 of 2020

# CITY OF EAST ORANGE
# BOARD OF WATER COMMISSIONERS

**Resolution Offered by Commissioner** HARRISON **5B** SHEARS

## RESOLUTION AUTHORIZING AN EXECUTIVE SESSION

**WHEREAS**, the Open Public Meetings Act, *N.J.S.A.* 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specific purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Board of Water Commissioners of the City of East Orange ("EOWBC") to discuss in a session not open to the public certain matters relating to personnel matters.

**NOW THEREFORE BE IT RESOLVED** by the EOBWC that it shall proceed in closed session, in accordance with *N.J.S.A.* 10:4-13, to discuss:

1) Personnel Matters

**BE IT FURTHER RESOLVED** that Minutes of this closed session shall be made available to the public at such time as required by law.

This Resolution was adopted at the meeting of the Board of Commissioners of the East Orange Water Board of Water Commissioners held on January 7, 2020.

| COMMISSIONER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|
| ROLLING | ✓ | | | |
| OLIPHANT | | | | ✓ |
| HARRISON | ✓ | | | |
| SHEARS | ✓ | | | |
| AWE | | | ✓ | |

**X -- Indicates Vote** **A.B. - Absent** **N.V. - Not Voting (Abstained or Excused)**

Resolution No. 2 of 2020

| COMMISSIONER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|
| ROLLING | ✓ | | | |
| OLIPHANT | | | | ✓ |
| HARRISON | ✓ | | | |
| SHEARS | ✓ | | | |
| AWE | | | ✓ | |

X -- Indicates Vote A.B. - Absent N.V. - Not Voting (Abstained or Excused)

Approved as to Factual Contents

Presented to Mayor 1/23, 2020

Approved/Vetoed _____, 2020

Mayor

Approved as to Form and Legality based Based Upon Factual Contents

Adopted/Rejected by Board at Board Meeting on 1/17, 2020

The Secretary hereby certifies that the above voting record table reflects an accurate depiction of the votes of the members of the Board of Water Commission

Commissioner/Secretary

City Clerk

Chief Financial Officer

Resolution No. 3 of 2020

**CITY OF EAST ORANGE**
**BOARD OF WATER COMMISSIONERS**

Resolution Offered by Commissioner Oliphant 6A Harrison

**RESOLUTION TO APPROVE MINUTES OF DECEMBER 17, 2019 REGULAR BOARD MEETING**

**BE IT RESOLVED** by the East Orange Board of Water Commissioners that the Minutes of the December 17, 2019 Regular Board Meeting are hereby approved, as corrected or amended, as necessary.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be filed with the City Clerk of the City of East Orange.

| COMMISSIONER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|
| ROLLING | ✓ | | | |
| OLIPHANT | ✓ | | | |
| HARRISON | ✓ | | | |
| SHEARS | ✓ | | | |
| O. AWE | ✓ | | | |

**X -- Indicates Vote** **A.B. - Absent** **N.V. - Not Voting (Abstained or Excused)**

**Approved as to Factual Contents**

**Presented to Mayor** Jan 23, **2020**

**Approved/Vetoed** _____, **2020**

**Mayor**

**Approved as to Form and Legality based Based Upon Factual Contents**

**Adopted/Rejected by Board** 1/22, **2020**

**The Secretary hereby certifies that the above voting record table reflects an accurate depiction of the votes of the members of the Board of Water Commission**

**Commissioner/Secretary**

**City Clerk**

**Chief Financial Officer**

Resolution No. 4 of 2020

**CITY OF EAST ORANGE**
**BOARD OF WATER COMMISSIONERS**

**Resolution Offered by Commissioner** Oliphant **10A** Harrison

**RESOLUTION APPOINTING THE PRESIDENT OF THE EAST ORANGE BOARD OF WATER COMMISSIONERS FOR THE YEAR 2020**

**WHEREAS**, it is necessary and proper that the East Orange Board of Water Commissioners follow Organization formalities and procedures for this first Board Meeting of the year 2020; and

**WHEREAS**, one of the required Organization formalities and procedures is the selection and appointment of a Commissioner to the position of President of the East Orange Board of Water Commissioners; and

**WHEREAS**, nominations having been requested, and Alison Rolling was nominated for the position of President of the East Orange Board of Water Commissioners; and

**WHEREAS**, a vote of the commissioners was called as to whether to elect nominee **TBD** to the position of President of the East Orange Board of Water Commissioners; and

**WHEREAS**, the nominee Alison Rolling received the required affirmative votes of the commissioners to be elected to the position of President of the East Orange Board of Water Commissioners;

**NOW, THEREFORE, BE IT RESOLVED,** by the East Orange Board of Water Commissioners that Alison Rolling has been elected to and shall now assume the position of President of the Commission for the year 2020;

**BE IT FURTHER RESOLVED,** that a copy of this Resolution shall be filed with the Clerk of the City of East Orange.

Resolution No. 4 of 2020

| COMMISSIONER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|
| ROLLING | | | ✓ | |
| OLIPHANT | ✓ | | | |
| HARRISON | ✓ | | | |
| SHEARS | ✓ | | | |
| O. AWE | ✓ | | | |

X -- Indicates Vote A.B. - Absent N.V. - Not Voting (Abstained or Excused)

Approved as to Factual Contents

Presented to Mayor Jan 23, 2020

Approved/Vetoed _____, 2020

Mayor

Approved as to Form and Legality based Based Upon Factual Contents

Adopted/Rejected by Board 1/22, 2020

The Secretary hereby certifies that the above voting record table reflects an accurate depiction of the votes of the members of the Board of Water Commission

Commissioner/Secretary

City Clerk

Chief Financial Officer

Resolution No. 5 of 2020

**CITY OF EAST ORANGE**
**BOARD OF WATER COMMISSIONERS**

**Resolution Offered by Commissioner** Harrison **10B** Shears

**RESOLUTION APPOINTING THE VICE PRESIDENT OF THE EAST ORANGE BOARD OF WATER COMMISSIONERS FOR THE YEAR OF 2020**

**WHEREAS**, it is necessary and proper that the East Orange Board of Water Commissioners follow Organization formalities and procedures for this first Board Meeting of the year 2020; and

**WHEREAS**, one of the required Organization formalities and procedures is the selection and appointment of a Commissioner to the position of Vice President of the East Orange Board of Water Commissioners; and

**WHEREAS,** nominations having been requested, and Valerie Oliphant was nominated or the position of Vice President of the East Orange Board of Water Commissioners; and

**WHEREAS**, a vote of the commissioners was called to elect nominee Valerie Oliphant to the position of Vice President of the East Orange Board of Water Commissioners; and

**WHEREAS**, the nominee Valerie Oliphant received the required affirmative votes of the commissioners to be elected to the position of Vice President of the East Orange Board of Water Commissioners;

**NOW, THEREFORE, BE IT RESOLVED,** by the East Orange Board of Water Commissioners that Valerie Oliphant has been elected to and shall now assume the position of Vice President of the Commission for the year 2020;

**BE IT FURTHER RESOLVED,** that a copy of this Resolution shall be filed with the Clerk of the City of East Orange.

Resolution No. 5 of 2020

| COMMISSIONER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|
| ROLLING | ✓ | | | |
| OLIPHANT | ✓ | | | |
| HARRISON | ✓ | | | |
| SHEARS | ✓ | | | |
| O. AWE | ✓ | | | |

**X -- Indicates Vote** **A.B. - Absent** **N.V. - Not Voting (Abstained or Excused)**

**Approved as to Factual Contents**

**Presented to Mayor** Jan 23 **, 2020**

**Approved/Vetoed** _____**, 2020**

**Mayor**

**Approved as to Form and Legality based Based Upon Factual Contents**

**Adopted/Rejected by Board** 1/22 **, 2020**

**The Secretary hereby certifies that the above voting record table reflects an accurate depiction of the votes of the members of the Board of Water Commission**

**Commissioner/Secretary**

**City Clerk**

**Chief Financial Officer**

Resolution No. 6 of 2020

**CITY OF EAST ORANGE**
**BOARD OF WATER COMMISSIONERS**

**Resolution Offered by Commissioner** Oliphant **10C** Harrison

**RESOLUTION APPOINTING THE SECRETARY OF THE EAST ORANGE BOARD OF WATER COMMISSIONERS FOR THE YEAR 2020**

**WHEREAS**, it is necessary and proper that the East Orange Board of Water Commissioners follow Organization formalities and procedures for this first Board Meeting of the year 2018; and

**WHEREAS**, one of the required Organization formalities and procedures is the selection and appointment of a Commissioner to the position of Secretary of the East Orange Board of Water Commissioners; and

**WHEREAS,** nominations having been requested, and Commissioner Awe was nominated for the position of Secretary of the East Orange Board of Water Commissioners; and

**WHEREAS**, a vote of the commissioners was called to elect nominee Commissioner Awe to the position of Secretary of the East Orange Board of Water Commissioners; and

**WHEREAS**, the nominee Commissioner Awe received the required affirmative votes of the commissioners to be elected to the position of Secretary of the East Orange Board of Water Commissioners;

**NOW, THEREFORE, BE IT RESOLVED,** by the East Orange Board of Water Commissioners that Awe has been elected to and shall now assume the position of Secretary of the Commission for the year 2020;

**BE IT FURTHER RESOLVED,** that a copy of this Resolution shall be filed with the Clerk of the City of East Orange.

Resolution No. 6 of 2020

| COMMISSIONER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|
| ROLLING | ✓ | | | |
| OLIPHANT | ✓ | | | |
| HARRISON | ✓ | | | |
| SHEARS | ✓ | | | |
| O. AWE | ✓ | | | |

**X -- Indicates Vote** **A.B. - Absent** **N.V. - Not Voting (Abstained or Excused)**

**Approved as to Factual Contents**

**Presented to Mayor** Jan 23, **2020**

**Approved/Vetoed** _____, **2020**

**Mayor**

**Approved as to Form and Legality based Based Upon Factual Contents**

**Adopted/Rejected by Board** 1/22, **2020**

**The Secretary hereby certifies that the above voting record table reflects an accurate depiction of the votes of the members of the Board of Water Commission**

**Commissioner/Secretary**

**City Clerk**

**Chief Financial Officer**

Resolution No. 7 of 2020

**CITY OF EAST ORANGE**
**BOARD OF WATER COMMISSIONERS**

**Resolution Offered by Commissioner** Olphant **10D** Harrison

**RESOLUTION APPOINTING THE REGULAR AND ALTERNATE MEMBERS OF THE FINANCE COMMITTEE OF THE EAST ORANGE BOARD OF WATER COMMISSIONERS FOR THE YEAR 2020**

**WHEREAS**, it is necessary and proper that the East Orange Board of Water Commissioners follow Organization formalities and procedures for this first Board Meeting of the year 2020; and

**WHEREAS**, one of the required Organization formalities and procedures is the selection and appointment of commissioners to the Finance Committee; and

**WHEREAS,** two commissioner regular members and one alternate member shall comprise the Finance Committee; and

**WHEREAS,** nominations having been requested, and Emmanuel O. Awe and Shantel Harrison were nominated to be regular members, and Lauren Shears was nominated as the alternate member of the Finance Committee of the East Orange Board of Water Commissioners; and

**WHEREAS**, a vote of the commissioners was called as to whether to affirm these regular and alternate member nominations to the Finance Committee of the East Orange Board of Water Commissioners; and

**WHEREAS**, the nominees received the required affirmative votes to become regular and alternate members of the Finance Committee of the East Orange Board of Water Commissioners;

**NOW, THEREFORE, BE IT RESOLVED,** by the East Orange Board of Water Commissioners that Emmanuel O. Awe and Shantel Harrison shall now be regular members, and Lauren Shears shall be alternate member, of the Finance Committee for the year 2020;

**BE IT FURTHER RESOLVED,** that a copy of this Resolution shall be filed with the Clerk of the City of East Orange.

Resolution No. 7 of 2020

| COMMISSIONER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|
| ROLLING | ✓ | | | |
| OLIPHANT | ✓ | | | |
| HARRISON | ✓ | | | |
| SHEARS | ✓ | | | |
| O. AWE | ✓ | | | |

X -- Indicates Vote A.B. - Absent N.V. - Not Voting (Abstained or Excused)

Approved as to Factual Contents

Presented to Mayor Jan 23, 2020

Approved/Vetoed _____, 2020

Mayor

Approved as to Form and Legality based Based Upon Factual Contents

Adopted/Rejected by Board 1/22, 2020

The Secretary hereby certifies that the above voting record table reflects an accurate depiction of the votes of the members of the Board of Water Commission

Commissioner/Secretary

City Clerk

Chief Financial Officer

Resolution No. 8 of 2020

**CITY OF EAST ORANGE**
**BOARD OF WATER COMMISSIONERS**

**Resolution Offered by Commissioner** Oliphant **10E** Harrison

**RESOLUTION APPOINTING THE REGULAR AND ALTERNATE MEMBERS OF THE CAPITAL COMMITTEE OF THE EAST ORANGE BOARD OF WATER COMMISSIONERS FOR THE YEAR 2020**

**WHEREAS**, it is necessary and proper that the East Orange Board of Water Commissioners follow Organization formalities and procedures for this first Board Meeting of the year 2020 and

**WHEREAS**, one of the required Organization formalities and procedures is the selection and appointment of commissioners to the Capital Committee; and

**WHEREAS,** two commissioners regular members and one alternate member shall comprise the Capital Committee; and

**WHEREAS,** nominations having been requested, Valerie Oliphant and Alison Rolling were nominated to be regular members, and Emmanuel O. Awe was nominated as the alternate member of the Capital Committee of the East Orange Board of Water Commissioners; and

**WHEREAS**, a vote of the commissioners was called as to whether to affirm these regular and alternate member nominations to the Capital Committee of the East Orange Board of Water Commissioners; and

**WHEREAS**, the nominees received the required affirmative votes to become regular and alternate members of the Capital Committee of the East Orange Board of Water Commissioners;

**NOW, THEREFORE, BE IT RESOLVED,** by the East Orange Board of Water Commissioners that Valerie Oliphant and Alison Rolling shall now be regular members, and Emmanuel O. Awe shall be alternate member, of the Capital Committee for the year 2020;

**BE IT FURTHER RESOLVED,** that a copy of this Resolution shall be filed with the Clerk of the City of East Orange.

Resolution No. 6 of 2020

| COMMISSIONER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|
| ROLLING | ✓ | | | |
| OLIPHANT | ✓ | | | |
| HARRISON | ✓ | | | |
| SHEARS | ✓ | | | |
| O. AWE | ✓ | | | |

X -- Indicates Vote A.B. - Absent N.V. - Not Voting (Abstained or Excused)

Approved as to Factual Contents

Presented to Mayor Jan 23, 2020

Approved/Vetoed _____, 2020

Mayor

Approved as to Form and Legality based Based Upon Factual Contents

Adopted/Rejected by Board 1/22, 2020

The Secretary hereby certifies that the above voting record table reflects an accurate depiction of the votes of the members of the Board of Water Commission

Commissioner/Secretary

City Clerk

Chief Financial Officer

Resolution No. 9 of 2020

**CITY OF EAST ORANGE**
**BOARD OF WATER COMMISSIONERS**

**Resolution Offered by Commissioner** Oliphant **10F** Harrison

**RESOLUTION APPOINTING THE REGULAR AND ALTERNATE MEMBERS OF THE PERSONNEL COMMITTEE OF THE EAST ORANGE BOARD OF WATER COMMISSIONERS FOR THE YEAR 2020**

**WHEREAS**, it is necessary and proper that the East Orange Board of Water Commissioners follow Organization formalities and procedures for this first Board Meeting of the year 2020; and

**WHEREAS**, one of the required Organization formalities and procedures is the selection and appointment of commissioners to the Personnel Committee; and

**WHEREAS**, two commissioners regular members and one alternate member shall comprise the Personnel Committee and;

**WHEREAS**, nominations having been requested, Shantel Harrison and Valerie Oliphant were nominated to be regular members, and Lauren Shears was nominated as the alternate member of the Personnel Committee of the East Orange Board of Water Commissioners; and

**WHEREAS**, a vote of the commissioners was called as to whether to affirm these regular and alternate member nominations to the Personnel Committee of the East Orange Board of Water Commissioners; and

**WHEREAS**, the nominees received the required affirmative votes to become regular and alternate members of the Personnel Committee of the East Orange Board of Water Commissioners;

**NOW, THEREFORE, BE IT RESOLVED,** by the East Orange Board of Water Commissioners that Shantel Harrison and Valerie Oliphant have been elected to and shall now be regular members, and Lauren Shears shall be alternate member, of the Personnel Committee for the year 2020;

**BE IT FURTHER RESOLVED,** that a copy of this Resolution shall be filed with the Clerk of the City of East Orange.

Resolution No. 9 of 2020

| COMMISSIONER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|
| ROLLING | ✓ | | | |
| OLIPHANT | ✓ | | | |
| HARRISON | ✓ | | | |
| SHEARS | ✓ | | | |
| O. AWE | ✓ | | | |

**X -- Indicates Vote** **A.B. - Absent** **N.V. - Not Voting (Abstained or Excused)**

**Approved as to Factual Contents**

**Presented to Mayor** Jan 23**, 2020**

**Approved/Vetoed _____, 2020**

**Mayor**

**Approved as to Form and Legality based Based Upon Factual Contents**

**Adopted/Rejected by Board** 1/22**, 2020**

**The Secretary hereby certifies that the above voting record table reflects an accurate depiction of the votes of the members of the Board of Water Commission**

**Commissioner/Secretary**

**City Clerk**

**Chief Financial Officer**

Resolution No. 10 of 2020

**CITY OF EAST ORANGE**
**BOARD OF WATER COMMISSIONERS**

**Resolution Offered by Commissioner** Oliphant **10G** Harrison

**A RESOLUTION TO DESIGNATE THE OFFICAL DEPOSITORY OF EAST ORANGE BOARD OF WATER COMMISSIONERS FUNDS AND THE PROCEDURE OF SIGNING CHECKS AND AUTHORIZING TRANSFERS OF WATER COMMISSION FUNDS**

**WHEREAS**, The East Orange Board of Water Commissioners desires to designate depository water and sewer revenue money and to establish procedures for authorized signatures to be placed on the various categories of checks issued by the Board; and

**WHEREAS**, The East Orange Board of Water Commissioners desires to designate PNC Bank, as the depository of these monies and that all checks, drafts, notes or orders drawn against these accounts are signed by all of the following:

Board President Alison Rolling

Mayor Ted R. Green

Chief Financial Officer **Juan Uribe**

Whose signature shall be duly certified to said bank and that no checks, drafts, notes or orders drawn against said bank be valid unless so signed; and

**WHEREAS**, the East Orange Board of Water Commissioners also designates and authorizes the Vice President Valerie Oliphant to sign in lieu of the Board President above, in the event that the Board President is unable, for whatever reason whatsoever, to sign the checks, drafts, notes or orders drawn against the accounts set forth herein. The Vice President's signature shall also be duly certified to said banks; and.

**WHEREAS**, the East Orange Board of Water Commissioners desires to designate the Bank of America and Wells Fargo as additional depositories of Water Commission funds or investments to maximize the financial earnings on funds on deposit.

**NOW THEREFORE BE IT RESOLVED,** that the signature or facsimile signature of the Board President or the Vice President of the EOBWC, and the Mayor and the Acting Chief Financial Officer shall be required on all checks issued in payment of bills; and

**BE IT RESOLVED** that the East Orange Board of Water Commissioners hereby designates PNC Bank, Wells Fargo, the Bank of America as the official public depository of Water Commission Funds; and

**BE IT FURTHER RESOLVED**, that Juan Uribe and Kelly Fields are hereby authorized to execute the standard wire transfer agreement of PNC Bank or other designated banking institution with Water Commission funds on deposit and are designated the authorized agents of this corporation for purposes of requesting wire transfers and related matters including wire and other transfer requests by

internet, telephone facsimile or letter authorizing the PNC Bank or other designated banking institution with Water Commission funds on deposit to act as transferor and issue transfer items payable to a designated beneficiary through other banking institution or otherwise and to authorize the Bank to debit the corporation's account; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution will be kept on file in the office of the City Clerk.

| COMMISSIONER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|
| ROLLING | ✓ | | | |
| OLIPHANT | ✓ | | | |
| HARRISON | ✓ | | | |
| SHEARS | ✓ | | | |
| O. AWE | ✓ | | | |

**X -- Indicates Vote** **A.B. - Absent** **N.V. - Not Voting (Abstained or Excused)**

**Approved as to Factual Contents**

**Presented to Mayor** Jan 23, **2020**

**Approved/Vetoed** _____, **2020**

**Mayor**

**Approved as to Form and Legality based Based Upon Factual Contents**

**Adopted/Rejected by Board** 1/22, **2020**

**The Secretary hereby certifies that the above voting record table reflects an accurate depiction of the votes of the members of the Board of Water Commission**

**Commissioner/Secretary**

**City Clerk**

**Chief Financial Officer**

Resolution No. 11 of 2020

**CITY OF EAST ORANGE**
**BOARD OF WATER COMMISSIONERS**

Resolution Offered by Commissioner Oliphant **10H** Harrison

**RESOLUTION AUTHORIZING THE PREPARTION AND SOLICITATION OF REQUEST FOR QUALIFICATIONS FOR THE SERVICES OF SPECIAL LEGAL COUNSEL AND SPECIAL GENERAL COUNSEL**

**WHEREAS,** the City of East Orange Board of Water Commissioners (the "Board") has determined that it is necessary to retain the professional services of legal counsel in connection with Special Legal Counsel and Special General Counsel Services for the Board; and

**WHEREAS**, said services are of the type contemplated by the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:44A-20.4, et seq.), and, therefore, a contract for said services must be awarded pursuant to a "fair and open process or a "non-fair open process."; and

**WHEREAS**, the Board has determined that it is in its best interest to proceed in a fair and open manner to obtain said services through the solicitation of proposals through a Request for Qualifications (the "RFQ") pursuant to the Local Public Contracts Law (N.J.S.A. 40A:11-1, et. seq.).

**NOW THEREFORE BE IT RESOLVED**, that the Board authorizes the preparation and the solicitation of a RFQ for Special Legal Counsel and Special General Counsel Services; and

**BE IT FURTHER RESOLVED** that the Board herby authorizes the EOBWC's Interim Executive Director and Purchasing Agent to prepare all documents necessary to effectuate this Resolution, including but not limited to the RFQ and Notice.

| COMMISSIONER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|
| ROLLING | ✓ | | | |
| OLIPHANT | ✓ | | | |
| HARRISON | ✓ | | | |
| SHEARS | ✓ | | | |
| O. AWE | ✓ | | | |

**X -- Indicates Vote** **A.B. - Absent** **N.V. - Not Voting (Abstained or Excused)**

Resolution No. 11 of 2020

Approved as to
Factual Contents

Presented to Mayor Jan 23, 2020

Approved/Vetoed _____, 2020

Mayor

Approved as to Form and Legality based
Based Upon Factual Contents

Adopted/Rejected by Board 1/22, 2020

The Secretary hereby certifies that the above
voting record table reflects an accurate depiction of the votes of
the members of the Board of Water Commission

Commissioner/Secretary

City Clerk

Chief Financial Officer

Resolution No. 12 of 2020

**CITY OF EAST ORANGE**
**BOARD OF WATER COMMISSIONERS**

**Resolution Offered by Commissioner** Oliphant **10I** Harrison

**A RESOLUTION DESIGNATING THE NEWARK STAR LEDGER AND THE RECORD TRANSCRIPT AS THE EAST ORANGE BOARD OF WATER COMMISSIONER'S (EOBWC'S) OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF PUBLIC NOTICES FOR 2020**

**WHEREAS,** the East Orange Board of Water Commissioners ("EOBWC") is obligated by law to publish certain notices in a newspaper or newspapers which meet the requirements set forth in *N.J.S.A.* 35:1-2.1; and

**WHEREAS**, the City of East Orange, which is subject to the same publication obligations, has designated the Newark Star Ledger and the Record Transcript as its official newspapers for the publication of all public notices for 2020; and

**WHEREAS**, the EOBWC therefore determines that the Newark Star Ledger and the Record Transcript meet the requirements set forth in *N.J.S.A.* 35:1-2.1 and are appropriate newspapers for the publication of all required notices by the EOBWC;

**NOW THEREFORE BE IT RESOLVED**, by the East Orange Board of Water Commissioners of the City of East Orange that the Newark Star Ledger and the Record Transcript are hereby designated the EOBWC's official newspapers for the publication of all notices required by law to be published for 2020.

**BE IT FURTHER RESOLVED** that a copy of this Resolution will be kept on file in the office of the City Clerk.

| COMMISSIONER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|
| ROLLING | ✓ | | | |
| OLIPHANT | ✓ | | | |
| HARRISON | ✓ | | | |
| SHEARS | ✓ | | | |
| O. AWE | ✓ | | | |

**X -- Indicates Vote** **A.B. - Absent** **N.V. - Not Voting (Abstained or Excused)**

Resolution No. 12 of 2020

Approved as to
Factual Contents

Presented to Mayor Jan 23, 2020

Approved/Vetoed _____, 2020

Mayor

Approved as to Form and Legality based
Based Upon Factual Contents

Adopted/Rejected by Board 1/22, 2020

The Secretary hereby certifies that the above
voting record table reflects an accurate depiction of the votes of
the members of the Board of Water Commission

Commissioner/Secretary

City Clerk

Chief Financial Officer

Resolution No. 13 of 2020

**CITY OF EAST ORANGE**
**BOARD OF WATER COMMISSIONERS**

**Resolution Offered by Commissioner** Oliphant **10J** Harrison

**RESOLUTION TO ESTABLISH THE 2020 ANNUAL MEETING DATES FOR THE EAST ORANGE BOARD OF WATER COMMISSIONERS (EOBWC)**

**RESOLVED**, that the EOBWC will hold its monthly meeting at 5:00 p.m. on the following dates at 99 South Grove Street, East Orange, NJ:

January 22, 2020
February 19, 2020
March 17, 2020
April 21, 2020
May 19, 2020
June 16, 2020
July 21, 2020
August 18, 2020
September 15, 2020
October 20, 2020
November 24, 2020
December 15, 2020

**NOW THEREFORE BE IT RESOLVED**, that this schedule shall be posted in the Lobby of the EOBWC and advertised in the Star Ledger newspaper and Record Transcript.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be filed with the City Clerk of the City of East Orange.

| COMMISSIONER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|
| ROLLING | ✓ | | | |
| OLIPHANT | ✓ | | | |
| HARRISON | ✓ | | | |
| SHEARS | ✓ | | | |
| O. AWE | ✓ | | | |

**X -- Indicates Vote** **A.B. - Absent** **N.V. - Not Voting (Abstained or Excused)**

Resolution No. 13 of 2020

Approved as to
Factual Contents

Presented to Mayor Jan 23, 2020

Approved/Vetoed _____, 2020

Mayor

Approved as to Form and Legality based
Based Upon Factual Contents

Adopted/Rejected by Board 1/22, 2020

The Secretary hereby certifies that the above
voting record table reflects an accurate depiction of the votes of
the members of the Board of Water Commission

Commissioner/Secretary

City Clerk

Chief Financial Officer

Resolution No. 14 of 2020

**CITY OF EAST ORANGE**
**BOARD OF WATER COMMISSIONERS**

**Resolution Offered by Commissioner** Diphant **10K** Harrison

**RESOLUTION RATIFYING THE DECEMBER 2019 RECURRING MONTHLY BILLS PAID IN THE AMOUNT OF $784,726.08**

**WHEREAS**, the following bills were presented and approved for payment by the Executive Director amounting to $784,726.08 and are now presented to the East Orange Board of Water Commissioners for ratification; and

**WHEREAS**, the East Orange Board of Water Commissioners have reviewed the bills and the Executive Director's approval thereof and have determined to ratify the approval of payment of the invoices; and

**WHEREAS**, the Financial Officer of the EOBWC has certified that sufficient uncommitted funds are available in the 2019 East Orange Board of Water Commissioners' Budget to fund the payment of the following bills as presented:

| Pay Year | Vendor Name | Description | Amount |
|---|---|---|---|
| 2019 | City Of East Orange | Health Benefits Shortage | $100,000.00 |
| | City of East Orange | Conference Registration | $2,054.90 |
| | Comcast Cablevision | Cable for Cameras | $476.31 |
| | JCP&L | Heat & Electric | $27.97 |
| | PSE&G | Heat & Electric | $725.21 |
| | Verizon | Invoices paid for Services | 927.82 |
| | City of East Orange – Tax Offices | Tax Sale Reimbursement | $513.87 |
| | East Orange Water Commission | Legal Transfer to Capital | $680,000.00 |
| | | | |
| | **Total 2019 Recurring Invoices** | | **$784,726.08** |
| | | | |
| | **Grand Total Recurring Invoices** | | **$784,726.08** |

**NOW, THEREFORE BE IT RESOLVED**, that the East Orange Board of Water Commissioners hereby ratifies the approval and payment of the bills presented above; and

**BE IT FURTHER RESOLVED** the East Orange Board of Water Commissioners hereby directs the Executive Director to issue warrants for satisfaction of the presented claims; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be filed with the Clerk of the City of East Orange.

Resolution No. 14 of 2020

| COMMISSIONER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|
| ROLLING | ✓ | | | |
| OLIPHANT | ✓ | | | |
| HARRISON | ✓ | | | |
| SHEARS | ✓ | | | |
| O. AWE | ✓ | | | |

**X - Indicates Vote** **A.B. - Absent** **N.V. - Not Voting (Abstained or Excused)**

**Approved as to Factual Contents**

**Presented to Mayor** Jan 23, **2020**

**Approved/Vetoed** _____, **2020**

**Mayor**

**Approved as to Form and Legality based Based Upon Factual Contents**

**Adopted/Rejected by Board** 1/22, **2020**

**The Secretary hereby certifies that the above voting record table reflects an accurate depiction of the votes of the members of the Board of Water Commission**

**Commissioner/Secretary**

**City Clerk**

**Chief Financial Officer**

**NOW, THEREFORE BE IT RESOLVED**, that the East Orange Board of Water Commissioners hereby approves and authorizes payment of the bills presented above; and

**BE IT FURTHER RESOLVED**, the East Orange Board of Water Commissioners hereby directs the Executive Director to issue warrants for satisfaction of the presented claims; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be filed with the Clerk of the City of East Orange.

| COMMISSIONER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|
| ROLLING | ✓ | | | |
| OLIPHANT | ✓ | | | |
| HARRISON | ✓ | | | |
| SHEARS | ✓ | | | |
| O. AWE | ✓ | | | |

**X -- Indicates Vote** **A.B. - Absent** **N.V. - Not Voting (Abstained or Excused)**

**Approved as to Factual Contents**

**Presented to Mayor** Jan 23, **2020**

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**Mayor**

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**Commissioner/Secretary**

**City Clerk**

**Chief Financial Officer**

Operating

Batch Id: FIELDSK Batch Type: C Batch Date: 12/31/19 Checking Account: 05001001 G/L Credit: Budget G/L Credit
Generate Direct Deposit: N

| Check No. / PO # | Check Date / Enc Date | Vendor # Name / Item Description | Payment Amt | Street 1 of Address to be printed on Check / Charge Account / Description | Account Type | Status | Seq | Acct |
|---|---|---|---|---|---|---|---|---|
| | 12/31/19 | ACROPR50 ACROPRINT TIME RECORDER CO. | | 5640 DEPARTURE DRIVE | | | | |
| 19-06551 | 12/30/19 | 1 PROXIMITY BADGES (TIME CARDS) | 149.97 | 9-05-55-501-501-506 Office Supplies | Budget | Aprv | 60 | 1 |
| 19-06551 | 12/30/19 | 2 ESTIMTE SHIPPING | 104.91 | 9-05-55-501-501-506 Office Supplies | Budget | Aprv | 61 | 1 |
| | | | 254.88 | | | | | |
| | 12/31/19 | AIRGRP13 AIR GROUP, LLC. | | 1 PRINCE ROAD | | | | |
| 19-01689 | 10/09/19 | 10 REPLACE BREAKING INV# 10892580 | 9,465.09 | 9-05-55-501-506-535 WATER SUPPLY-B&G Repair/Maint | Budget | Aprv | 21 | 1 |
| | | | 9,465.09 | | | | | |
| | 12/31/19 | ALLIED76 ALLIED CONTROL SERVICES INC. | | 611 GARFIELD AVENUE | | | | |
| 19-06665 | 02/11/19 | 1 ON SITE TROUBLESHOOT SERVICES | 1,161.20 | 9-05-55-501-509-513 SEWER/STORM DRIAN-Repair/Maint | Budget | Aprv | 66 | 1 |
| 19-06677 | 02/11/19 | 1 ON SITE TROUBLES SHOOTING | 453.40 | 9-05-55-501-506-513 WATER SUPPLY-Repair/Maint | Budget | Aprv | 78 | 1 |
| 19-06677 | 02/11/19 | 2 ON SITE EMERGENCY DICKENSON | 813.86 | 9-05-55-501-506-513 WATER SUPPLY-Repair/Maint | Budget | Aprv | 79 | 1 |
| 19-06677 | 02/11/19 | 3 ON SITE AIR STRIPPERS | 1,161.20 | 9-05-55-501-506-513 WATER SUPPLY-Repair/Maint | Budget | Aprv | 80 | 1 |
| | | | 3,589.66 | | | | | |
| | 12/31/19 | ALLSER50 ALL SERVICE CONTRACTORS | | EQUIPMENT | | | | |
| 19-00741 | 03/06/19 | 6 HORSE + CLAMPS | 247.01 | 9-05-55-501-507-507 MAINS/METERS-Material/Supply | Budget | Aprv | 8 | 1 |
| | | | 247.01 | | | | | |
| | 12/31/19 | AMBERJA9 AMBERJACK | | 18 MULLER ROAD | | | | |
| 19-06666 | 02/11/19 | 1 DECEMBER SOLAR PRODUCTION | 413.34 | 9-05-55-501-501-511 Heat & Electric | Budget | Aprv | 67 | 1 |
| | | | 413.34 | | | | | |
| | 12/31/19 | APCERT11 A.P. CERTIFIED TESTING, LLC | | 5 JAYNE TERRACE | | | | |
| 19-05917 | 11/27/19 | 1 5FT. INSTALL / REMOVE TOOL | 193.50 | 9-05-55-501-507-507 MAINS/METERS-Material/Supply | Budget | Aprv | 27 | 1 |
| 19-05917 | 11/27/19 | 2 SHIPPING | 45.00 | 9-05-55-501-507-507 MAINS/METERS-Material/Supply | Budget | Aprv | 28 | 1 |
| | | | 238.50 | | | | | |
| | 12/31/19 | APOOIL10 APOLLO OIL CO | | 22 1/2 KINGSLEY STREET | | | | |
| 19-06315 | 12/17/19 | 1 CLEAN-SERVICE BOILER | 350.00 | 9-05-55-501-506-511 WATER SUPPLY-Heat & Electric | Budget | Aprv | 44 | 1 |
| 19-06315 | 12/17/19 | 2 CLEAN-SERVICE(2)SMALL FURNACES | 400.00 | 9-05-55-501-506-511 WATER SUPPLY-Heat & Electric | Budget | Aprv | 45 | 1 |
| | | | 750.00 | | | | | |
| | 12/31/19 | AQUAPR50 AQUA PROTECH LABORATORIES INC | | ATTN: ELAINE COLUCCI | | | | |
| 19-06676 | 02/06/19 | 1 WATER SAMPLES AT VARIOUS LOCAT | 4,955.00 | 9-05-55-501-506-515 | Budget | Aprv | 76 | 1 |

Resolution No. 16 of 2020

**CITY OF EAST ORANGE**
**BOARD OF WATER COMMISSIONERS**

Resolution Offered by Commissioner Oliphant 10M Harrison

**RESOLUTION RATIFYING THE PAYMENT OF DECEMBER 2020 PAYROLLS IN THE TOTAL AMOUNT OF $317,141.06 PAID IN DECEMBER**

**WHEREAS**, the following January 2020 payrolls were presented and approved by the Executive Director and are now presented before the East Orange Board of Water Commissioners for ratification; and

**WHEREAS**, the East Orange Board of Water Commissioners have reviewed the January 2020 payrolls presented and the Executive Director's approval thereof and have determined to ratify the approval of the January 2020 payrolls;

**WHEREAS**, the Financial Officer of the EOBWC has certified that sufficient uncommitted funds are available in the 2020 East Orange Board of Water Commissioners' Budget to fund the payment of the January 2020 payrolls as presented.

**NOW, THEREFORE BE IT RESOLVED**, that the East Orange Board of Water Commissioners hereby ratifies the approval and payment of the January 2020 payrolls as presented; and

**BE IT FURTHER RESOLVED**, that the approval of the following payroll vouchers for the East Orange Board of Water Commissioners are hereby ratified:

| Payroll Month | Gross Payroll | FICA - Employer Share | Total |
|---|---|---|---|
| December 13, 2019 | $159,591.58 | $11,220.95 | $170,812.53 |
| December 27, 2019 | $137,130.27 | $9,198.26 | $146,328.53 |
| | | | |
| | | | |
| TOTALS | $296,721.85 | $20,419.21 | $317,141.06 |

**BE IT RESOLVED** That a copy of this Resolution shall be filed with the Clerk of the City of East Orange.

Resolution No. 16 of 2020

| COMMISSIONER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|
| ROLLING | ✓ | | | |
| OLIPHANT | ✓ | | | |
| HARRISON | ✓ | | | |
| SHEARS | ✓ | | | |
| O. AWE | ✓ | | | |

**X -- Indicates Vote A.B. - Absent N.V. - Not Voting (Abstained or Excused)**

**Approved as to Factual Contents**

**Presented to Mayor** Jan 23, **2020**

**Approved/Vetoed** _____, **2020**

**Mayor**

**Approved as to Form and Legality based Based Upon Factual Contents**

**Adopted/Rejected by Board** 1/22, **2020**

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**Commissioner/Secretary**

**City Clerk**

**Chief Financial Officer**

Resolution 17 of 2020

**CITY OF EAST ORANGE**
**BOARD OF WATER COMMISSIONERS**

**Resolution Offered by Commissioner** Oliphant **10N** Harrison

**RESOLUTION AUTHORIZING THE JANUARY - MARCH 2020 TEMPORARY BUDGET IN THE AMOUNT OF $6,223,734.00;**

**WHEREAS**, the City of East Orange has not yet completed the 2020 Annual Budget for the City for Calendar Year 2020; and

**WHEREAS**, the East Orange Board of Water Commissioners' is approving the Temporary Budget for January - March 2020 at the Temporary Rate of (26.25% quarterly rate) of the adopted 2019 budget of $23,709,461, or $6,223,734.00, and based upon the Executive Director and Financial Consultant's advice recommends the adoption of the Temporary Budget for January – March 2020 in the amount of $6,223,734.00.

**NOW, THEREFORE, BE IT RESOLVED**, by the East Orange Board of Water Commissioners of the City of East Orange that it hereby adopts Temporary Budget for January - March 2020 in the amount of $6,223,734.00 or 26.25% shall be submitted to the appropriate authorities according to law.

**BE IT FURTHER RESOLVED THAT** this Resolution shall be filed in the office of the City Clerk of the City of East Orange.

| COMMISSIONER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|
| ROLLING | ✓ | | | |
| OLIPHANT | ✓ | | | |
| HARRISON | ✓ | | | |
| SHEARS | ✓ | | | |
| O. AWE | ✓ | | | |

**X -- Indicates Vote** **A.B. - Absent** **N.V. - Not Voting (Abstained or Excused)**

Approved as to
Factual Contents

_____

Presented to Mayor Jan 23, 2020

Approved/Vetoed _____, 2020

_____
Mayor

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_____

Adopted/Rejected by Board 1/22, 2020

The Secretary hereby certifies that the above
voting record table reflects an accurate depiction of the
votes of the members of the Board of Water Commission

_____
Commissioner/Secretary

_____
City Clerk

_____
Chief Financial Officer

Resolution No. 18 of 2020

**CITY OF EAST ORANGE**
**BOARD OF WATER COMMISSIONERS**

**Resolution Offered by Commissioner** Oliphant **13A** Harrison

**RESOLUTION FOR CLOSED SESSION**

**BE IT RESOLVED** by the Board of Commissioners of the East Orange Board of Water Commissioners that it shall proceed in closed session, in accordance with N.J.S.A. 10:4-13, to discuss:

1) Personnel Issues
2) Legal Issues
3) Contractual Issues
4) Union Issues

**BE IT FURTHER RESOLVED** that Minutes of this closed session shall be made available to the public at such time as required by law.

This Resolution was adopted at the meeting of the Board of Commissioners of the East Orange Water Board of Water Commissioners held on January 22, 2020.

| COMMISSIONER | AYE | NAY | N.V. | A.B. |
|---|---|---|---|---|
| ROLLING | ✓ | | | |
| OLIPHANT | ✓ | | | |
| HARRISON | ✓ | | | |
| SHEARS | ✓ | | | |
| O. AWE | ✓ | | | |

**X -- Indicates Vote** **A.B. - Absent** **N.V. - Not Voting (Abstained or Excused)**

**Approved as to Factual Contents**

**Presented to Mayor** Jan 23, **2020**

**Approved/Vetoed** _____, **2020**

**Mayor**

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**Adopted/Rejected by Board** 1/22 **2020**

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**Commissioner/Secretary**

**City Clerk**

**Chief Financial Officer**