

**CITY OF EAST ORANGE, NEW JERSEY  
EAST ORANGE WATER COMMISSION  
99 South Grove Street  
East Orange, NJ 07018  
TED R. GREEN, Mayor  
REGULAR MEETING  
April 19, 2022**

**MINUTES**

Minutes of a Regular Meeting of the Board of Water Commissioners held in the Conference Room of the East Orange Water Commission, 99 South Grove Street, East Orange, New Jersey on Tuesday, April 19, 2022.

**I. CALL TO ORDER – 5:07 p.m.**

ROLL CALL

PRESENT:

**Commissioners**

Alison Rolling  
Shantel Harrison  
Emmanuel O. Awe  
Lauren Shears

**Staff**

Joseph J. Tomashosky, Finance Consultant  
John Liu, Executive Director  
Thomas J. Matich, Operations Manager  
Eric Steckly  
Brenda Church, Customer Service  
Kelly Fields, Administrative Analyst  
Julio Aponte  
Keena Lyn-Simmons

**Counsel**

Denis Murphy, Esq. (Weiner Law)

**Public**

Hon. Alicia Holman, Law & Legislation Chair  
Todd Hay, Engineer (Pennoni)

The meeting was called to order, Commissioner Rolling determined that there was a quorum and convened the Regular Meeting.

Commissioner Rolling read the Rate Statement.

## **II. STATUS OF RESOLUTIONS**

The Mayor has not returned Resolutions #32 through #42. All resolutions are in full force and effect.

## **III. ADOPTION/CORRECTION OF MINUTES**

**7A:** The Minutes of the March 15, 2022, Regular Meeting was approved as on a motion made by Commissioner Harrison, seconded by Commissioner Shears and carried on the call for the Board to vote.

## **IV. EOBWC EXECUTIVE DIRECTOR REPORT AND COMMITTEE REPORTS**

Joe Tomashosky advised the Board that they are resubmitting the initial draft of the 2022 budget. He stated that he will be sending out a budget and financial document for review. He then advised the Board that this was a good collection month. They collected \$2.234 million. The collection rate for East Orange was 111.6%. They reduced the accounts receivable by \$164,941 dollars.

Tom Matich briefly spoke to the Board about the firm capacity. He then advised that they outsourced 8 jobs last month. However, not all were water related. Two of the jobs were fire hydrants. He then advised that 693 curb boxes were located in anticipation of the April 1<sup>st</sup> turnoffs. He then spoke about the ongoing capital improvement projects. He indicated that construction is completed for the Distribution Improvement Project. The only pending portion is the re-pavement. A discussion was then held with regards to the re-paving.

Director Liu gave the Board a brief introduction about the Woodland Avenue Project and then turned the meeting over to Todd Hay for a presentation on ways to correct the issues. Director Liu then advised the Board about a customer service issue. He indicated that a customer had a leak while in the hospital totaling \$990.43 and was seeking some sort of relief from the Board. Brenda Church then went on to further explain the issue.

## **V. PRESENTATION**

**Todd M. Hay, PE, CME - Regional Vice President – Pennoni (Woodland Project)**

## **VI. UNFINISHED BUSINESS**

Lawsuits – update in Executive Session  
Demolition of the properties

## **VII. NEW BUSINESS**

In-Person Meeting Discussion  
Lead Service Line Warranty

## VIII. APPROVAL OF RESOLUTIONS

The following resolutions 12A through 12O were presented to the Board for approval.

A motion to omnibus and approve Resolutions 12A through 12N was made by Commissioner Harrison, seconded by Commissioner Shears and carried unanimously on the call for the Board to vote.

- 12A: Resolution ratifying the March 2022 recurring monthly bills in the amount of \$1,372,125.08**
- 12B: Resolution authorizing the approval and payment of Operating Bills in the amount of \$744,212.66 to be paid in April**
- 12C: Resolution ratifying the payment of March 2022 payrolls in the total amount of \$287,089.74**
- 12D: Resolution authorizing the payment of Capital invoices for the month of March in the amount of \$53,181.75**
- 12E: Resolution granting permission and authorizing the execution of a license, indemnification and hold harmless agreement with the Kiwanis Club of Livingston for the use of EOBWC Property for its annual carnival**
- 12F: Resolution authorizing the May 2022 Temporary Budget in the amount of \$1,900,362.00**
- 12G: Resolution authorizing the purchase of goods and services (service and repair replacement) through the use of the North Jersey Wastewater Cooperative pricing system (NJWCPS) from Longo Electrical Mechanical, Inc. in an amount not to exceed Seventy-Five Thousand (\$75,000) dollars**
- 12H: Resolution authorizing the purchase of goods and services (Plumbing Services and repair) through the use of the Hunterdon County Educational Services Commission Cooperative pricing system from Rand Plumbing (JMTK LLC) in an amount not to exceed Fifty-Two Thousand (\$52,000) dollars**
- 12I: Resolution to cancel water and sewer charges to the City of East Orange**
- 12J: Resolution authorizing the solicitation of sealed bids for the reconstruction a 16' Storm Sewer Line and two Storm Line Detention Basins at old tennis court**
- 12K: Resolution authorizing the solicitation of sealed bids for the purchase and installation of fire hydrants for the EOBWC and the City of East Orange**
- 12L: Resolution awarding and authorizing the execution of a professional services agreement with H2M Architects & Engineers for the operational evaluation of the Transmission Main and Surge Tower Hydraulic System at a cost not to exceed Forty-Five Thousand Nine Hundred (\$45,900) dollars**

**12M: Resolution requesting the City Council of the City of East Orange adopt an Ordinance appropriating Eight Hundred Fifty Thousand (\$850,000) from the capital improvement fund to pay for Engineering and Capital Planning Assessments for the Board of Water Commissioner of the City of East Orange**

**12N: Resolution awarding and authorizing the execution of a professional services agreement with Suburban Consulting Engineers, Inc., for the survey and engineering studies and preparation of a regular inspection report and operations & maintenance (O&M) manual for the Canoe Brook Dam at a cost not to exceed Ninety-Two Thousand One Hundred Thirty (\$92,130) dollars**

A motion to approve Resolutions 12O was made by Commissioner Harrison, seconded by Commissioner Awe and carried unanimously on the call for the Board to vote.

**12O: Resolution authorizing the appointment of personnel**

**IX. PUBLIC COMMENT**

NONE

**X. EXECUTIVE SESSION**

**14A: Resolution for Closed Session**

Resolution 14A was approved on a motion made by Commissioner Harrison, seconded by Commissioner Shears, and carried unanimously on the call for the Board to vote.

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The Board went into Executive Session to discuss the following at approximately 6:15 pm:

1. Personnel Committee
2. Contracts and Litigation Matters

The Board came out of Executive Session at approximately 7:03 p.m.  
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There being no further business, the meeting was adjourned at approximately 7:04 pm.

THESE MINUTES ARE OF NECESSITY CONDENSED AND ABRIGED AND DO NOT PURPORT TO CONTAIN THE FULL CONTENTS OF THE MATTERS DISCUSSED.

SONYA BUTLER  
TRANSCRIBER