



DEPARTMENT OF PROPERTY MAINTENANCE

RENT CONTROL BOARD

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44 CITY HALL PLAZA • EAST ORANGE, NEW JERSEY 07018

www.eastorange-nj.gov

Mark Barner
Director

MAYOR, Ted R. Green

Mike Galloway
Chairperson

RENTAL INCREASE APPLICATION

The landlord shall have a registered rent roll filed with the Department of Property Maintenance/Rent Control Office to qualify for any rental increase.

TENANT'S NAME _____

BUILDING ADDRESS _____ UNIT # _____

Pursuant to §218-10 Establishment of rents increases for current tenants; No rental increase of any amount or percent shall be demanded, received or accepted, however, unless the landlord has complied fully with the provisions of §218-14 of this chapter. In the event that a landlord fails to have a current rent roll on file in accordance with the provisions of §218-14 of this chapter at the time he demands a rental increase from a tenant, he shall be precluded from obtaining any increase from said tenant or tenants objecting to said proposed increase for a period of 12 months from the date the proposed increase was to take effect. **Have you complied fully with Chapter §218-14 and the itemized rent roll can be viewed in the Property Maintenance/Rent Control Office? Yes _____/No _____**

DATE OF TENANT'S NOTIFICATION OF INCREASE _____

DATE OF LAST RENT INCREASE _____ EFFECTIVE DATE OF NEW INCREASE _____

PERCENTAGE AMOUNT OF INCREASE _____ % DOLLAR AMOUNT OF NEW RENT INCREASE _____

CURRENT MONTHLY RENT \$ _____ PROPOSED RENT \$ _____

PROPERTY OWNER'S INFORMATION

Name _____

ADDRESS _____

TELEPHONE # _____ EMAIL _____

MANAGEMENT COMPANY

Name _____

ADDRESS _____

TELEPHONE # _____ EMAIL _____

PROPERTY MANAGER NAME _____ TELEPHONE # _____

SUPERINTENDENT NAME _____ LICENSE # _____ TELEPHONE # _____

SIGNATURE _____ TITLE _____

PRINT NAME _____ DATE _____

Note: All sections of this form must be filled out completely. The City will not process any application until the landlord; 1) submits the completed application; 2) pays the non-refundable application fee; 3) delivers the Notice to Quit, under §218-12 Notice Requirements for Rental Increases; to the City Rent Control Office. The non-refundable application fee shall be an amount equal to five dollars (\$5) multiplied by each unit owner or their agent seeking an increase.

ALL FEES MUST BE PAID BY CERTIFIED CHECK, MONEY ORDER ONLY OR CREDIT CARD

OFFICE USE ONLY:

ANNUAL INCREASE RECORDED? YES _____ NO _____ FEE OF \$ _____ RECORDED YES _____ NO _____

COLLECTED BY _____ RECEIPT# _____ DATE _____

